

Association Typographique Internationale Conference

Prague 2004 – REGISTRATION FORM FOR HOTELS AND SIGHTSEEING TOURS ONLY!

Prague, Czech Republic, September 30 – October 3, 2004

Please note that only fully completed registration form will be accepted. Kindly use block letters.

You can register:

- by FAX
- by e-mail
- by mail

Completed form should be sent till July 19th to:

Guarant Ltd/ ATYPI 2004
 Opletalova 22, Praha 1, 110 00, CZECH REPUBLIC
 Phone: +420 284 001 444, fax: +420 284 001 448, e-mail: atypi@guarant.cz

*Please remember to make a photocopy of your registration form for your own records.
 Upon reception of registration forms with the correct payment by the secretariat, participants will receive a letter of confirmation and the receipt (preferably by e-mail).*

PARTICIPANT:

PLEASE USE BLOCK LETTERS

Surname*:		
First name*:	Title:	Mr <input type="checkbox"/> Ms <input type="checkbox"/>
Position:		
Company:		
Street:		
City:	Postal Code:	
Country*:		
Phone:	Fax:	
E-mail address:		
Date of arrival:	Date of departure:	
ACCOMPANYING PERSON:		

I. ACCOMMODATION

You can choose from following hotels; prices include VAT:

HOTEL name	Price per room in USD	
	Single room	Double room
ATypi CONFERENCE HOTEL Parkhotel – 4 Stars	119	145
Globus – 3 Stars	47	60
Green Garden – 3 Stars	119	124
Ibis Praha City – 3 Stars	105	124
Ibis Praha Smíchov – 3 Stars	82	101
Opatov – 3 Stars	53	71
Opatov TWIN – 2 Stars	38	52

Payment and Cancellation conditions for accommodation:

Cost for accommodation must be settled by July 26, 2004.
 Till this date 100% deposit is refundable minus handling fee of USD 20.
 Between July 31 – August 31 1 night will be charged.
 Between August 31 - September 30 2 nights will be charged.
 No show on the spot 100% cancellation fee.

PLEASE WRITE THE NAME AND DATE AND TICK THE APPROPRIATE CHOICE

First choice of hotel:	
Second choice of hotel:	
Type of room:	Single room <input type="checkbox"/> Double room <input type="checkbox"/>
Date of arrival:	Date of departure:
Total number of nights:	

II. SIGHTSEEING TOURS

You can choose from:

	Please circle preferred date!	No. of tickets	USD / person
Prague Castle – half day tour	29 or 30 September		30
Old Town & Lesser Town - half day tour	29 or 30 September		25
Old Town & Jewish Prague – half day tour	29 or 30 September		40

Payment and Cancellation conditions for sightseeing tours:

Cost for sightseeing tours must be settled by July 26, 2004.

Till August 31 100% deposit is refundable minus handling fee of USD 8.
 Between August 31 – September 15 50% cancellation fee minus handling fee of USD 8.
 Between September 15 – September 30 100% cancellation fee.

PAYMENT SUMMARY:

Please insert full amount due for each item:

I. Hotel cost (Total for a participant and any accompanying persons)	USD.....
II. Sightseeing tours	USD.....
III. Reservations handling fee	USD 16.00
TOTAL AMOUNT DUE	USD

TERMS OF PAYMENT:

I will pay by bank transfer the total amount of USD..... to:

Československa obchodni banka, Na Prikope 14, 110 00, Praha 1

Account name: Guarant Ltd
 Account number: 478533893/0300
 SWIFT: CEKOCZPP
 IBAN: CZ69 0300 0000 0004 7853 3893

Details of payment: ATYPI 2004 / 200436 / your name
 Please do not forget to add your name to enable identification of payment.
 Please do not forget to cover all bank charges!

I am enclosing a cheque for the total amount of USD made payable to Guarant Ltd.

I am paying the total amount of USD..... by the following credit card*

VISA DINERS MASTERCARD/EUROCARD AMERICAN EXPRESS

Credit card No:	
Expiry date:	
Cardholder:	
CVC Code (last three digits on the signature panel of the credit card)	

*Please do not forget to enter the Card Validation Code (CVC) which is printed on the reverse side of your credit card at signature panel. Please send us copy of the credit card (both sides) with signature of the cardholder together with the approval of the charged amount to the fax number: +420 284 001 448.